



Course Preparation & Planning Worksheet

Step 1: Objectives

What internal need did you or your team see that caused you to decide there was a need for this course?

Who will your students be?

What **measurable results** would you like to see from your student when he or she finishes this course?

What are the real-world conditions under which the student will have to perform the task required?

With the answers to the above questions in mind, write specific Objectives for this course.